

**Minutes of the  
Regular Meeting of the  
Resort Village of Coteau Beach  
January 29, 2019**

**Present:**

**Mayor:** – Jeff Sopczak

**Council:** Grant Richards, Kay Henley, Edie Thompson, Dave Walker

**Administration:** Steven Piermantier

**Call to Order**

Mayor Sopczak called the meeting to order at 5:05 p.m. The meeting was held in the 3<sup>rd</sup> floor board room at the Cuelenaere Law Office – Nexen Building - 450 – 2<sup>nd</sup> Ave. North, Saskatoon, Sk.

**1-19 Approval of Agenda**

Thompson: That the agenda be adopted as amended.

Carried

**2-19 Reading and Adoption of Minutes**

Richards: That the November 28, 2018 regular meeting minutes be adopted as presented.

Carried

**Business Arising from Minutes**

None

**3-19 Bank Reconciliations for February, June, October (corrected), November and December, 2018**

Thompson: That the Bank Reconciliations for February, June, October, November and December, 2018 be approved as presented.

Carried

**4-19 Financial Statements for October, November and December, 2018**

Henley: That the Comparative Financial Statements for the months of October, November and December, 2018 be approved as presented.

Carried

**5-19 List of Accounts to be paid**

Richards: That the List of Accounts including Cheque No. 1063-1086 totaling \$13,802.28 and Electronic Payments totaling \$80,642.26 for a grand total of \$94,444.54 be approved and paid.

Carried

**Communications / Correspondence**

**6-19 Wheatland Regional Library Re: Library Board Appointees for 2019**

Walker: That Councillor Thompson be appointed to the Wheatland Regional Library board for 2019 with Councillor Richards appointed as an alternate.

Carried

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**7-19 Lake Diefenbaker Task Force Against Aquatic Invasive Mussels Re: Financial Contribution**

Richards: That the Resort Village donate \$500.00. to the Lake Diefenbaker Force Against Aquatic Invasive Mussels in 2019.

Carried

**8-19 Saskatchewan Civic Address Registry Re: January 25, 2019 e-mail**

Thompson: That the Resort Village participate in the Saskatchewan Civic Address registry, with Administration authorized to provide all required information as requested by the Registry.

Carried

**Delegations and/or Public Hearings**

None

**Notice of Proclamations, Presentations and Recognitions**

None

**Reports of Administration and Committees**

**9-19 Building Bylaw No. 1/2019**

Richards: That Bylaw No. 1/2019, the Building Bylaw be introduced and given first reading.

Carried

**10-19 Building Bylaw No. 1/2019**

Henley: That Bylaw No. 1/2019, the Building Bylaw be given second reading.

Carried

**11-19 Building Bylaw No. 1/2019**

Richards: That Bylaw No. 1/2019, the Building Bylaw be given three readings at this meeting.

Carried Unanimously

**12-19 Building Bylaw No. 1/2019**

Henley: That Bylaw No. 1/2019, the Building Bylaw be given third reading and adopted.

Carried

**Mayor and Councillor Reports and Forums**

**13-19 Leased Lands**

Thompson: That if a survey is required prior to the purchase of the leased lands described as Parcel ID #3 and ID #9 as per B.R. Gaffney & Associates appraisal description, the Resort Village will engage Webb Surveys of Saskatoon, Sk. to complete the plan of survey / subdivision documents.

Carried

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**Old Business**

**14-19 Ministry of Labour Relations and Workplace Safety Re: Harassment Prevention Policy**

Walker: that the Resort Village of Coteau Beach Harassment Prevention Policy – Policy 1-2019 be approved as presented.

Carried

**15-19 Prairie Centre Credit Union Mastercard Application: Re: Corporate Resolution**

Richards: Whereas it is in the interest of the Corporation to enter into arrangements for the provision of a borrowing relationship with The Toronto-Dominion Bank, operating as a division as CUETS Financial (“CUETS Financial”) and, if required, to provide security and agreements therefore;

Be it resolved that:

1. The Corporation is authorized to:

- (a) open, maintain and operate one or more credit card accounts with CUETS Financial and to do all things in relation thereto;
- (b) enter into credit agreements from time to time with CUETS Financial using CUETS Financial’s standard forms and to borrow money from CUETS Financial pursuant to the credit facilities described in such agreements; and
- (c) enter into further arrangements for the provision of other financial services with CUETS Financial.

2. The Corporation is authorized and directed to create, execute and deliver in favour of CUETS Financial;

- (a) CUETS Financial’s standard documentation for the opening and operation of one or more credit card accounts;
- (b) the credit agreements referred to above and any additional agreements described in such credit agreements; and
- (c) such further instruments and agreements as may be reasonably required to carry out the agreements described herein; and by doing so, to bind the Corporation and create the security set out in such agreements.

3. Any one individual listed below as an “Account Administrator” is authorized for and on behalf of the Corporation from time to time to:

- (a) execute and deliver all of the documents and instruments described in paragraph 2 above;
- (b) execute and deliver any other documents and instruments that may be reasonably required from time to time to carry out the transactions contemplated by this Resolution, subject to such amendments as the Account Administrator may approve, such approval to be conclusively evidenced by the execution of the said documents or instruments;
- (c) give CUETS Financial instructions and perform transactions on behalf of the Corporation in connection with the ongoing operation of the credit card account(s), credit facilities and/or other financial services contemplated by this Resolution;

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(d) authorized any person or persons (each, an "Authorized User") to access, from time to time, credit available under the credit card account(s) established by CUETS Financial for the Corporation;  
(e) establish and, from time to time, change the amount of credit that each individual Authorized User may access under the credit card account(s) established by CUETS Financial for the Corporation; and  
(f) settle the Corporation's credit card account(s) with CUETS Financial and receive from CUETS Financial, and provide receipt of, statements and any other items or correspondence from and to CUETS Financial in connection with the Corporation's credit card account(s).

4. CUETS Financial is entitled to rely on such documents, instruments, instructions and transactions as duly and validly authorized and binding on the Corporation. CUETS Financial does not need to make any further inquiry into the authority of any Account Administrator to bind the Corporation.

5. CUETS Financial be provided with a copy of this Resolution together with a certified list of the names of the current officers and directors of the Corporation and, from time to time, be provided with any changes to such list.

Carried

**16-19 Resort Village of Coteau Beach Administrator Job Description**

Walker: That the Resort Village of Coteau Beach Administrator job description be approved as amended.

Carried

**New Business**

**17-19 Appointment of Auditor – 2018 and 2019 Fiscal Years**

Thompson: That Council appoint Jensen Stromberg Chartered Professional Accountants to complete the Annual Financial Audits for the 2018 and 2019 fiscal years.

Carried

**18-19 Fidelity Bond Insurance for Administrator**

Richards: That Council acknowledge the Resort Village's Fidelity Bond Insurance for Administrator Steven Piermantier is in effect for the period January 1 – October 1, 2019 with Administration directed to renew the policy upon expiry.

Carried

**19-19 Sask. Lotteries Community Grant Program Re: 2020 Application**

Thompson: That Administration submit an application to the Sask. Lotteries Community Grant Program for 2020.

Carried

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**20-19 Canadian Parks & Recreation Association Re: Green Jobs Initiative 2019 Grant Application**

Walker: That Administration submit an application to the Canadian Parks & Recreation Association Green Jobs Initiative 2019 program.

Carried

**21-19 Pavillion Rentals**

Walker: That the Pavillion rental rates for 2019 be set at \$150.00 (daily rate) and \$300.00 (weekend rate).

Carried

**22-19 Public Disclosure Statements**

Walker: That Council approve the Public Disclosure Statements as provided, with the statements to be submitted to the Administrator by February 28, 2019.

Carried

**23-19 Farm Credit Canada AgriSpirit Fund Application**

Walker: That Administration submit an application to the Farm Credit Canada AgriSpirit Fund for 2019.

Carried

**24-19 Lifesaving Society 2019 Affiliation**

Sopczak: That the Resort Village pay the Lifesaving Society 2019 affiliation in the amount of \$70.00.

Carried

**Budget Meeting Date**

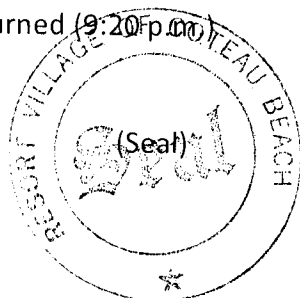
Council will hold a budget meeting on February 26, 2019 at 5:00 p.m. – Cuelenaere Law Office – 3<sup>rd</sup> floor boardroom.

**Next Council Meeting Date**

The next Council meeting will be held on March 20, 2019 at 5:00 p.m. – Cuelenaere Law Office – 3<sup>rd</sup> floor boardroom.

**25-19 Adjourn**

Sopczak: That the meeting be adjourned (9:20 p.m.)



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Jeff Sopczak - Mayor

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Steven Piermantier – Administrator