

**Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach**

Present:

Council: Mayor Mark Stumborg, Councillors Don Bell, Kirk Kidd, Randy Schmalz and Edie Thompson

Administration: Steven Piermantier

Public: 6 members of the public were present at various times throughout the meeting.

Oath of Office

Members of Council took the Oath of Office as per *The Municipalities Act*, signed copies of which are attached to and form part of these minutes.

Call to Order

Mayor Stumborg called the meeting to order at 9:00 a.m. The meeting was held at the Clarke Pavilion, 215 Rosetown Street, Resort Village of Coteau Beach.

68-20 Approval of Agenda

Kidd: That the agenda be adopted as presented.

Carried

Round Table Introduction of Council Members

Each council member introduced themselves and provided a brief history of their background relating to living at the Resort Village and their wishes for council and the Resort Village going forward.

Reading and Adoption of Minutes

69-20 Approval of the May 22, 2020 regular meeting minutes

Thompson: Motion to table to later in the meeting.

Carried

70-20 Approval of the June 20, 2020 annexation public meeting minutes

Bell: That the minutes of the June 20, 2020 annexation public meeting, along with the submissions received via regular mail and e-mail, be accepted as presented.

Carried

Business Arising from Minutes

None

71-20 Bank Reconciliations and Financial Statements: April, May, June, July and August, 2020

Schmalz: That the Bank Reconciliations and Financial Statements for the months of April, May, June, July and August, 2020 be accepted as presented.

Carried

72-20 List of Accounts to be paid

Kidd: That the List of Accounts including Chq. 873 - 1245 totaling \$79,825.85; online payments totaling \$108,272.29 for a grand total of \$188,098.14 be approved and paid.

Carried

SP

**Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach**

Communications / Correspondence

73-20 Kirk & Cathy Kidd Re: tree pruning request – Outlook Street residents – June 11, 2020

Kidd: Motion to table to a future Council meeting.

Carried

74-20 Charlotte Babiuk Re: memorial bench placement request – June 22, 2020

Thompson: That Council authorize Charlotte Babiuk to place a memorial bench along the beach by the stairs by the pump house, provided the bench is permanently fixed to the ground on a concrete pad or gravel enclosed by landscape ties.

Carried

75-20 Kirk Kidd Re: locate property pins on Dave Walker’s property – e-mail of June 16, 2020

Kidd: That the Resort Village locate property pins on Dave Walker’s property (Lot 26, Block 5, Plan 69MJ13543 – 526 Lakeside Crescent) to confirm the property boundary.

Carried. SP

76-20 Communications / Correspondence

Bell: That Council accept all communications / correspondence and direct the Administrator to provide responses.

Carried

Delegations and/or Public Hearings

None

Notice of Proclamations, Presentations and Recognitions

77-20 Previous Council Recognition

Stumborg: That Council recognize and thank the contributions made to the Resort Village by the previous Council and wish them the best of luck in their future endeavours.

Carried

Reports of Administration and Committees

78-20 Petition Sufficiency Report Re: Walter Gunnlaugson petition May 19, 2020

Kidd: That the report dated June 17, 2020 prepared by Administrator Steven Piermantier regarding the sufficiency of the May 19, 2020 petition submitted by Walter Gunnlaugson be accepted, with Council’s acknowledgement that the petition is sufficient.

Carried

79-20 Petition Sufficiency Report Re: Dave Adnam petition May 25, 2020

Thompson: That the report dated June 24, 2020 prepared by Administrator Steven Piermantier regarding the sufficiency of the May 25, 2020 petition submitted by Dave Adnam be accepted, with Council’s acknowledgement that the petition is sufficient.

Carried

SP

**Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach**

80-20 Petition Sufficiency Report Re: Dave Adnam petition June 15, 2020

Bell: That the report dated June 29, 2020 prepared by Administrator Steven Piermantier regarding the sufficiency of the June 15, 2020 petition submitted by Dave Adnam be accepted, with Council's acknowledgement that the petition is sufficient.

Carried

81-20 Policy: Seasonal Water Connections

Bell: That Administration be directed to develop a policy regarding connection to the Resort Village's seasonal water system and present to Council's next meeting for consideration.

Carried

82-20 Bylaw 3-2020 Re: January 22, 2020 petition

Thompson: motion to table until later in the meeting.

Carried

New Business:

83-20 Financial Institution Signing Authority

Thompson: That Mayor Mark Stumborg or Deputy Mayor Edie Thompson and Administrator Steven Piermantier be appointed as signing authorities for the Resort Village's financial accounts.

Carried

84-20 Transfer of Funds between Resort Village accounts

Kidd: That Administrator Steven Piermantier be authorized to transfer funds between the Resort Village's accounts with Prairie Centre Credit Union.

Carried

85-20 Deputy Mayor Appointment

Bell: That Councillor Edie Thompson be appointed as the Deputy Mayor.

Carried

86-20 Zoning bylaw Re: Accessory building minimum side and rear yard requirement

Kidd: That Administration be directed to prepare an amendment to the Zoning bylaw to allow for the minimum side yard and rear yard for accessory buildings to be a minimum of 1.2 meters (4 feet).

Carried

87-20 Zoning bylaw Re: Construction of accessory buildings on vacant lots

Bell: motion to table until Administration obtains additional information regarding policies relating to the construction of accessory buildings on vacant lots from Crosby Hanna & Associates, the planning consultant who will be drafting the Resort Village's Official Community Plan and Zoning bylaw as part of the Targeted Sector Support Initiative.

Carried

97

SP

**Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach**

88-20 Guckert detached garage building permit application

Thompson: That the application dated July 27, 2020 for the construction of a detached garage at Lot 10, Block 5, Plan 69MJ13543 (510 Outlook Street) be approved.

Carried

Mayor Stumborg declared a conflict of interest, relinquished the chair to Deputy Mayor Thompson and left the meeting (11:20 a.m.)

89-20 Stumborg detached garage building permit application

Kidd: That the application dated August 25, 2020 for the construction of a detached garage at Lot 7, Block 4, Plan 69MJ13543 (407 Dinsmore Avenue) be approved.

Carried

Mayor Stumborg resumed his chair (11:22 p.m.)

90-20 Bylaw: Prohibiting connection to Resort Village's seasonal water system

Kidd: That Administration be directed to prepare a bylaw regarding connection of cottages to the Resort Village's seasonal water system, containing the following clauses:

1. A statement that the Resort Village's seasonal water system is to be used for irrigation and fire fighting purposes only;
2. Residents are not to connect the system to the internal plumbing fixtures of their cottages and the seasonal water system is not to be used for bathing, personal hygiene or showering or for human consumptive uses such as drinking, cooking, food preparation and oral hygiene;
3. Residents will be reminded a minimum of twice each year of the above 2 points, in the form of written communication mailed or e-mailed directly to them;
4. If the Resort Village learns that any residents have connected the seasonal water system to their cottage's internal plumbing fixtures, the Resort Village will immediately disconnect the cottage's connection to the seasonal water system.
5. If the seasonal water system is disconnected by the Resort Village for contravention of #4, representatives from the Resort Village must be allowed to inspect a cottage's internal plumbing system to confirm the seasonal water has been disconnected before allowing re-connection to the seasonal water system.

Carried

91-20 List of Lands in Arrears

Bell: That the List of Lands in Arrears dated September 13, 2020 be accepted, with Administration authorized to proceed with enforcement in accordance with *The Tax Enforcement Act*.

Carried

SP

Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach

92-20 Tax Enforcement Reminder Letters

Thompson: That Administration be directed to send a notice to those properties contained in the September 13, 2020 List of Lands in Arrears providing 30 days to pay the outstanding amount or Administration will proceed to advertise the list in accordance with *The Tax Enforcement Act*.

Carried

93-20 Lucky Lake Fire Corporation Re: Adding call-out charges to Resort Village property owners' taxes

Kidd: That Lucky Lake Fire corporation be authorized to invoice property owners within the Resort village of Coteau Beach directly for fire protection services provided to a property, and further that should the invoice be outstanding at the end of the year in which it was invoiced, the Resort Village shall be authorized to add the outstanding charges to the property owner's taxes in accordance with *The Municipalities Act*.

Carried

94-20 Metal detector purchase

Thompson: That Administration be authorized to spend up to \$1,500 to purchase a metal detector for use by the Resort Village.

Carried

95-20 Golf Cart and ATV safety and usage concerns – Aug 26, 2020 email from Edie Thompson

Bell: That Administration be directed to prepare a golf course bylaw containing the following;

- golf carts are to be used on the course only while playing;
- no all terrain vehicles (ATV's) or utility task vehicles (UTV's) are permitted on the golf course;
- all golf carts are to be off the course by 9:00 p.m. or whenever the irrigation system is in operation, whichever is later.

Carried

96-20 Privacy of Resort Village's e-mail contact list

Stumborg: That Administration send an e-mail to all contacts currently on the Resort Village's contact list confirming their agreement with the Resort Village using their e-mail address for communication regarding Resort Village business, including but not limited to: taxes, meeting minutes, Resort Village financial statements, fire bans, community events, Resort Village news.

Carried

97-20 Covid-19 Pandemic: Access to amenities by the non-resident public

Stumborg: That Administration be directed to spend up to \$1,000.00 to purchase signs notifying the public of the requirements regarding the Covid-19 pandemic relating to social distancing, outdoor public gatherings, etc. for erection at public spaces within the Resort Village: entrance to beach area; park (2 locations), public washrooms; golf course.

Carried

**Resort Village of Coteau Beach
Minutes – First Meeting of Council
September 13, 2020 – Clarke Pavilion, Resort Village of Coteau Beach**

98-20 Amend agenda: Committee of the Whole: Administrator Contract Review

Thompson: That Council move to a Committee of the Whole session to discuss the Administrator Contract, with the agenda to be amended to discuss the Administrator Contract at this time. (12:03 p.m.)

Carried

99-20 Adjourn Committee of the Whole

Bell: That Council adjourn the committee of the whole session and return to the regular meeting. (12:20 p.m.)

Carried

100-20 Agenda Items to be tabled

Schmaltz: motion to table agenda item 14.a.vii – Bylaw Review and all items on the agenda under 14.b. Future Plans.

Carried

Administrator Piermantier left the meeting as Council was discussing his employment contract (12:31 p.m.)

101-20 Adjourn to Committee of the Whole

Stumborg: That the meeting be adjourned to the Committee of the Whole (1:03 p.m.)

Carried

102-20 Administrative Services Contract: Steven Piermantier

*Rescheduled
Oct. 4/20
Council meeting*
Schmaltz: That the Administrative Services Contract with the current Administrator be extended on a month-to-month basis under the terms and conditions of the existing Agreement

Carried

103-20 Adjourn

Bell: That the meeting be adjourned (1:27 p.m.)

Carried



Mark Stumborg – Mayor

Steven Piermantier – Administrator