

**Minutes of the  
Regular Meeting of the  
Resort Village of Coteau Beach  
June 13, 2019**

**Present:**

**Council:** Mayor Jeff Sopczak, Councillors Kay Henley, Grant Richards, Edie Thompson, Dave Walker

**Administration:** Steven Piermantier

**Call to Order**

Mayor Sopczak called the meeting to order at 6:01 p.m. The meeting was held electronically, via conference call.

**65-19 Approval of Agenda**

Thompson: That the agenda be adopted as presented.

Carried

**66-19 Reading and Adoption of Minutes**

Richards: That the May 2, 2019 regular meeting minutes be adopted as presented.

Carried

**Business Arising from Minutes**

None

**67-19 Bank Reconciliation: April, 2019 and May, 2019**

Henley: That the Bank Reconciliations for April, 2019 and May, 2019 be approved as presented.

Carried

**68-19 Financial Statement: April, 2019 and May, 2019**

Richards: That the Comparative Financial Statement for the month of April, 2019 and May, 2019 be approved as presented.

Carried

**69-19 List of Accounts to be paid**

Walker: That the List of Accounts including Cheque Nos. 1115 - 1143 totaling 91,645.71; Online Payments totaling 5,339.24; Total Payments of 96,984.95 be approved and paid.

Carried

**Communications / Correspondence**

**70-19 Lucky Lake & District Fire Protection Inc. Re: Fire Protection Services**

Walker: That the Resort Village provide a 2019/2020 15,000.00 contribution for fire protection services from Lucky Lake & District Fire Corp; the year-round fire protection water source of 300 US gallons per minute (gpm) is completed and was illustrated to the Lucky Lake Fire Chief on June 2nd, 2019.

Carried

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**71-19 Saskatchewan Parks & Recreation Association Re: 2019 June is Recreation & Parks Month Proclamation**

Richards: That the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to family activities, has been designated as *June is Recreation & Parks Month*, which will annually recognize and celebrate the benefits derived year-round from quality public and private recreation and parks resources at the local, regional and national levels;

Therefore, the Resort Village of Coteau Beach, in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as *June is Recreation and Parks Month*.

Carried

**Delegations and/or Public Hearings**

None

**Notice of Proclamations, Presentations and Recognitions**

None

**Old Business**

**72-19 Bylaw No. 5/2019 Zoning Bylaw amendment Re: Minor Variances**

Richards: That Bylaw No. 5/2019, a bylaw to amend Bylaw No. 17/84 – the Zoning bylaw to provide for Minor Variances be introduced and given first reading.

Carried

**New Business**

**73-19 Jensen Stromberg Chartered Professional Accountants Re: 2018 Audit Engagement Letter**

Richards: That the Mayor and Administrator be authorized to sign the 2018 Audit Engagement Letter dated February 16, 2019 to engage Jensen Stromberg Chartered Professional Accountants to complete the Resort Village's financial audit for the year ending December 31, 2018.

Carried

**74-19 Jensen Stromberg Chartered Professional Accountants Re: 2018 Audit Client Representation Letter**

Thompson: That the Mayor and Administrator be authorized to sign the 2018 Audit Client Representation letter from Jensen Stromberg Chartered Professional Accountants for the completion of the financial audit for the Resort Village dated May 16, 2019.

Carried

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**75-19 Resort Village of Coteau Beach 2018 Audited Financial Statements – Management’s Responsibility Letter**

Richards: That the Mayor and Administrator be authorized to sign the Management’s Responsibility Letter (full and summarized financial statements) as part of the completion of the Resort Village’s Financial Statements for the year ended December 31, 2018.

Carried

**76-19 Resort Village of Coteau Beach 2018 Audited Financial Statements**

Richards: That the Audited Financial Statements (full and summarized) for the year ended December 31, 2018 as prepared by Jensen Stromberg Chartered Professional Accountants, dated May 16, 2019 be approved as presented.

Carried

**77-19 Official Community Plan and Zoning Bylaw Review Request for Proposals**

Richards: That a decision regarding the selection of a firm to complete the Resort Village’s Official Community Plan and Zoning bylaw be tabled to October, 2019.

Carried


**Next mtg date: July 13, 2019 @ the Resort Village**

**78-19 Adjourn**

Richards: That the meeting be adjourned (040901)



  
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Jeff Sopczak - Mayor

  
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Steven Piermantier – Administrator