

**Resort Village of Coteau Beach
Minutes – Regular Meeting of Council
April 29, 2020 – Resort Village Pavilion**

Present:

Council: Mayor Jeff Sopczak , Councillors Dave Walker, Grant Richards, Kay Henley and Edie Thompson
Administration: Steven Piermantier

Call to Order *Mayor Sopczak* ¹⁹

Deputy Mayor Thompson called the meeting to order at 5:03 p.m. The meeting was held at the Resort Village Pavilion.

30-20 Approval of Agenda

Thompson: That the agenda be adopted as presented.
Carried

Reading and Adoption of Minutes

31-20 Approval of the January 29, 2020 regular meeting minutes

Walker: accepted as presented.
Carried

32-20 Approval of the March 25, 2020 regular meeting minutes

Richards: accepted as presented.
Carried

Business Arising from Minutes

33-20 Leased Lands Purchase – Proposed Parcels D and E – approval of new Plan of Proposed Subdivision – April 2, 2020

Richards: That Council approve the Plan of Proposed Subdivision dated March 17, 2020 for the following lands:

Part of Parcel A, Registered Plan No. 69MJ13543 and Part of Parcel C, Plan No. 101072900 in the NE ¼ 30-25-6, W3M and part of the NE ¼ 30-25-6, W3M;

Part of Parcel A, Plan No. 101072922 in the SE ¼ 30-25-6, W3M and Part of the NE ¼ 30-25-6, W3M, Resort Village of Coteau Beach / RM of Coteau No. 255.

Carried

34-20 Bank Reconciliations: January, February and March 2020

Thompson: That the Bank Reconciliation for the month of January, February and March, 2020 be approved as presented.
Carried

35-20 Financial Statements: January, February and March, 2020

Walker: That the Comparative Financial Statements for the month of January, February and March, 2020 be approved as presented.
Carried

[Handwritten signature] ¹⁹

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36-20 List of Accounts to be paid

Richards: That the List of Accounts Chq. 859-863 totaling \$8,708.62; online payments totaling \$3,629.99 for a grand total of \$11,338.61 be approved.

Carried

37-20 Term Deposit Renewal

Walker: That the Resort Village renew the \$75,000 term deposit maturing on May 2, 2020 at the Prairie Centre Credit Union for a 24 month term at 1.85%.

Carried

Councillor Henley joined the meeting via telephone (5:29 p.m.)

38-20 Base Tax Proposal

Walker: That Administration be directed to prepare a Base Tax bylaw with a base tax of \$378.00 on residential property, with a mill rate of 5.34 mills for the 2020 tax year.

Carried

39-20 Annexation Compensation proposal – RM of Coteau No. 255 Re: Coteau Developments Inc. subdivision: Part of the NW ¼ 30-25-6-3

Walker: That the Resort Village of Coteau Beach accept the proposal from the RM of Coteau No. 255 to pay \$10,000 per year for 10 years = \$100,000 for the loss of municipal taxes for the annexation of the Coteau Developments Inc. subdivision: Part of the NW ¼ 30-25-6-3, into the Resort Village of Coteau Beach in accordance with the RM of Coteau No. 255's Resolution No. 52-20 passed at their February 10, 2020 meeting.

Carried

40-20 2020 Summer Student

Richards: That Michael Armstrong be hired as a Summer Student for 2020 at a wage of \$18.00 per hour with a 35-hour work week for the period May 11 – August 31, 2020, the exact dates of work to be approved by the Administrator.

Carried

41-20 Fire Bans Re: Authority to Enact / Remove

Sopczak: That the Resort Village follow the RM of Coteau No. 255 regarding the enactment of a fire ban within the Resort Village, but the Mayor of the Resort Village be given the authority to implement or remove a fire ban as he/she sees fit, independent of the RM of Coteau No. 255.

Carried

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New Business:

42-20 2020 Budget

Walker: That Council set the 2020 mill rate for the Resort Village of Coteau Beach at 5.34 mills; and further that the 2020 budget be approved with a budgeted surplus of \$8,527.94; and further that the 2020 budget be attached to and form part of these minutes as Schedule "1".

Carried

Councillor Henley left the meeting (8:05 p.m.)

43-20 Ministry of Government Relations Re: 2020 Education Mill Rates – April 20, 2020

Richards: That Council accept and approve the 2020 Education Mill Rates as stated in the April 20, 2020 letter as follows:

Agricultural Property: 1.43 mills

Residential Property (including Seasonal Residential): 4.12 mills;

Commercial / Industrial: 6.27 mills;

Resource (oil and gas; mines and pipelines): 9.68 mills

Carried

44-20 Jensen Stromberg Chartered Professional Accountants Re: 2019 Audit Client Representation Letter

Walker: That the Mayor and Administrator be authorized to sign the 2019 Audit Client Representation letter from Jensen Stromberg Chartered Professional Accountants for the completion of the financial audit for the Resort Village dated April 28, 2020.

Carried

45-20 Resort Village of Coteau Beach 2019 Audited Financial Statements – Management's Responsibility Letter

Thompson: That the Mayor and Administrator be authorized to sign the Management's Responsibility Letter (full and summarized financial statements) as part of the completion of the Resort Village's Financial Statements for the year ended December 31, 2019.

Carried

46-20 Resort Village of Coteau Beach 2019 Audited Financial Statements

Richards: That the Audited Financial Statements (full and summarized) for the year ended December 31, 2019 as prepared by Jensen Stromberg Chartered Professional Accountants, dated April 28, 2020 be approved as presented.

Carried

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COVID-19 Issues

47-20 Tennis / Pickleball Court Usage

Sopczak: That the Resort Village of Coteau Beach implement the following guidelines for the Tennis / Pickleball courts as created and discussed with the Province of Saskatchewan’s COVID-19 non-health related general inquiry line, until Phase IV of the ‘Re-Open Saskatchewan’ plan is reached:

- only members of the same household may utilize a court (both sides of net) at any one time;
- only active players permitted within the compound – no extra players / spectators permitted;
- individuals accessing the compound must supply their own sanitizer and sanitize the lock assembly upon entry and exit;
- a maximum of 45 minutes of usage of courts is permitted if others are waiting to use the courts.

Carried

48-20 Lake Diefenbaker Task Force Representative

Walker: That Administrator Steven Piermantier be appointed as the Resort Village’s representative on the Lake Diefenbaker Task Force Against Aquatic Invasive Mussels, replacing Councillor Richards.

Carried

Next meeting: Friday, May 22 – 4:30 p.m.; Resort Village Pavilion, unless meeting is held electronically due to the COVID-19 pandemic.

49-20 Adjourn

Sopczak: That the meeting be adjourned (8:35 p.m.)





Jeff Sopczak – Mayor



Steven Piermantier – Administrator